

# 2003 Continuing Education Credit Reporting Form

## For Diplomate of APA

**Please use this form to report the required 15 Continuing Education credits per year**

Name:	Member ID#:	
Address:		
City	St	Zip
Office Ph:	Fax:	
Email:		
Cell Ph:	Home Ph:	

**Complete and Submit by  
December 31, 2003!!!**

### METHODS OF OBTAINING CE CREDIT

Participation in APA Continuing Education Activities:	CREDITS ISSUED	# of Credits You Are Reporting
Attended APA National Conference 2003 in San Antonio TX	minimum 15 credits	
Attended Regional Conference of sister association, New Orleans or NY in 2003	minimum 15 credits	
Attended National Conference of sister association, ACFEI in Scottsdale AZ	minimum 15 credits	
Participation in self-study through JOURNAL LEARNING (1-2 credits each, as noted on course material)	per credits earned	
Participation in self study through ON-LINE CE courses (1-2 credits each, as noted on course material)	per credits earned	

#### Service to APA as:

Developer of on-line CE course for APA website	30 credits	
Author of CE article for publication in <i>The Annals</i>	10 credits	
Advisory Board member	6 credits	
Chapter Coordinator	5 credits	
Instructor, speaker or panelist at APA conference	5 credits	

#### Other Accomplishments in the current year of 2003:

Author of book	15 credits	
Author of article published in another recognized publication	5 credits	
Teaching course at accredited college or university	5 credits	
Instructor, speaker or panelist at another conference	3 credits	
Completion of course at an accredited college or university, includes distance learning	per credits earned	
Completion of CE course through another recognized organization	per credits earned	

**TOTAL CREDITS REPORTED:**

#### Reporting Requirements:

- \*To maintain Diplomate status if earned after October 2001, members are required to report 15 CE credits annually.
- \*Reporting period will be from January 1st to December 31st.
- \*The first reporting period will be pro-rated based on the date of certification.  
Jan-March:15 Credits, April-June:11 credits, July-Sept: 7 credits, Oct-Dec:3 credits
- \*The maximum number of credits per individual is 15, even if member holds more than one certification.
- \*If more than 15 CE credits are earned in one calendar year, the excess CE credits may be applied toward the next year's requirement.
- \*For Accomplishment section, please submit copy of documentation or completion certificate.

**To maintain Diplomate status if earned after October 2001 for the year 2003, simply:**

1. Complete this form noting the credits you have earned since January 2003.
2. Submit this form to the Continuing Education Department by fax or mail.

**Fax: 417-823-9959**

**Mail: APA, 2750 East Sunshine, Springfield, MO 65804**